Guidelines for the Creation of the

Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) by Accredited Institutions

(AQAR format in line with the revised manual of Affiliated/Constituent UG Colleges, with effect from the academic year 2020-21)

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University GrantsCommission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072**India

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent (UG) Colleges)

Part – A

1. Data of the Institution

(Data may be captured from IIQA)

1. Name of the Institution: **Adiwasi Arts & Commerce College, Santrampur**

- Name of the Head of the institution: **Dr Abhay V. Parmar**
- Designation: **Principal**
- Does the institution function from own campus: **Yes**
- Phone no./Alternate phone no.: **02675-220007**
- Mobile no.: **9924655728**
- Registered e-mail: abhayparmar728@gmail.com
- Alternate e-mail: admin@naac.com
- Address : **College road**
- City/Town : **Santrampur**
- State/UT : **Gujarat**
- Pin Code : **389 260**

2. Institutional status:

- Affiliated /Constituent: **Affiliated**
- Type of Institution: **Co-education**
- Location :**Rural**
- Financial Status: **Grants-in aid / UGC 2f and 12 (B)**
- Name of the Affiliating University: **Shree Govind Guru University, Godhara (Gujarat)**
- Name of the IQAC Coordinator: **Devraj Nanda**
- Phone no. **02675-220007**
- Alternate phone no. **9924655728**
- Mobile: **9924988155**
- IQAC e-mail address: **abhayparmar728@gmail.com**
- Alternate e-mail address: admin@naac.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

http://www.aaccsantrampur.ac.in/AQAR2009-10.doc

4. Whether Academic Calendar prepared during the year? No

Web-link: -

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	**B**	**2.25**	**2008**	**from: 2008 to: 2013**
2nd				from: to:
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: August 2008

7. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount

8. Whether composition of IQAC as per latest NAAC guidelines: **Yes**

*upload latest notification of formation of IQAC

9. No. of IQAC meetings held during the year: **NIL**

Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

(If No, please upload the minutes of the meeting(s) and Action Taken Report.)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes **No ✓**

If yes, mention the amount: Year: -

11. Significant contributions made by IQAC during the current year (maximum five bullets)

* **Close monitoring of teaching and learning process**
* **focusing on research activities**
* **Extension activities in the community.**
* **Promoting health and hygiene among students**

* **Conducting character building activities**.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NA	NA

13. Whether the AQAR was placed before statutory body? **No**

Name of the statutory body: Date of meeting(s):

14. Whether institutional data submitted to AISHE:

Yes: Year: **2016-17** Date of Submission:

2. Extended Profile of the Institution

1. Program:

1.1 Number of courses offered by the Institution across all programs during the year

Year	**2020-21**
Number	**7+2**

2. Student:

2.1 Number of students during the year.

Year	**2020-21**
Number	**2016**

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

Year	**2020-21**
Number	NA

2.3 Number of outgoing/ final year students during the year

Year	**2020-21**
Number	496

3. Academic:

3.1 Number of full time teachers during the year

Year	**2020-21**
Number	**17**

3.2 Number of Sanctioned posts during the year

Year	**2020-21**
Number	**20**

4. Institution:

4.1 Total number of Classrooms and Seminar halls: **26+1**

4.2 Total expenditure excluding salary during the year(INR in lakhs)

Year	**2020-21**
Expenditure	**744956/-**

4.3 Total number of computers on campus for academic purposes: **23**

PART B

Criterion 1 – Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

Metric No.	
1.1.1. **QlM**	***The Institution ensures effective curriculum delivery through a well planned and documented process*** At the beginning of Sem. 1,3,5 classroom teaching workloads are distributed among faculty members considering their ability and interest. Both curricular as well as co-curricular activities are well-planned for the entire year. As soon as the results of standard 12th results are out an admission committee is formed and admission process starts. After giving admissions to the students of Semester 3 & 5 education works is started within 7 days. The time-table committee hands over the time table to department heads for preparation of departmental time table. Annual calendar is put on the notice boards and also circulated through online mode. Paper distribution and number of lectures per faculty is handed over to the principal by the HOD. On the basis of feedbacks taken from ex students, Parents decisions are taken about how to improve the teaching learning process. **File Description** • Upload relevant supporting document • Link for Additional information
1.1.2. **QlM**	***The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)*** Plans for conducting internal tests, assessment work and tabulation work are prepared well in advance and implemented. A rough idea of the timing of the university semester examinations are kept in mind while preparing internal test and retest examination timetables. Utmost precaution is taken to maximally utilize the teaching days. **File Description** • Upload relevant supporting document • Link for Additional information

1.1.3.

Q_nM

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year

Year	2020-21
Number	19

1. Academic council/BoS of Affiliating University
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Options

1. All of the above
2. Any 3 of the above
3. Any 2 of the above
4. Any 1 of the above
5. None of the above

	Data requirement: (As per Data Template) • Number of teachers participated:19 • Name of the body in which full time teacher participated: BoS, Paper setting, Paper assessment, curriculum design. • Total number of teachers:19 Documents: Upload the scanned copies of the letters issued by the affiliating university / institutions w.r.t the activity in which the teachers are involved. **File Description:** • Details of participation of teachers in various bodies/activities provided asa response to the metric • Any additional information

Key Indicator- 1.2 Academic Flexibility

Metric No.	
1.2.1. **Q_nM**	***Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented*** 1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented. **Year** 2020-21 **Number** 7+2 Data Requirement: (As per Data Template) • Name of all Programmers adopting CBCS • Name of all Programmes adopting elective course system **File Description (Upload)** • Any additional information • Minutes of relevant Academic Council/ BOS meetings • Institutional data in prescribed format (DataTemplate)
1.2.2. **QnM**	***Number of Add on /Certificate programs offered during the year*** ***1.2.2.1: How many Add on /Certificate programs are added during the year.*** ***Data requirement for year: (As per Data Template)*** ***The template is combined with 1.2.3*** **Year** 2020-21 **Number** NIL • *Names of the Add on /Certificate programs with 30 or more contact hours* • *No. of times offered during the same year* • *Total no. of students completing the course in the year* ***File Description (Upload)*** • *Any additional information* • *Brochure or any other document relating to Add on /Certificate programs* • *List of Add on /Certificate programs (Data Template)*

1.2.3 **Q_nM**	***Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year*** 1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs during the year **Year** 2020-21 **Number** NIL Data Requirement: (As per Data Template) • Total number of students enrolled in certificate / Add –on programs • Total number of students across all the programs **File Description(Upload)** • Any additional information • Details of the students enrolled in Subjects related to certificate/Add-on programs

Key Indicator- 1.3 Curriculum Enrichment

Metric No.	
1.3.1. **Q_lM**	***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum*** Various programs are organized throughout the year on different national issues to make the students aware of them. Tree plantation is done on many occasions to make the students conscious of the need to protect the environment and decrease pollution. Social issues are addressed by conducting Freedom from addiction, female infanticide, Jyotiba Phule birth anniversary, Ambedkar jyanti and world indigenous days are celebrated. For cultivating nationalistic fervor for independent day, republic day, Gandhi Jyanti is celebrated. Through the lectures of scholars and dignitaries to create awareness about women empowerment and to protect Adiwasi identity. **File Description (Upload)** • Any additional information • Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.
1.3.2. **Q_nM**	***Number of courses that include experiential learning through project work/field work/internship during the year*** 1.3.2.1 : Number of courses that include experiential learning through project work/field work/internship during the year **Year** 2020-21 **Number** 01 Data requirement for year: (As per Data Template) • Name of the Course: Sahakari Shikshan Training • Details of experiential learning through project work/field work/internship • Name of the Programme: Training in Sahakari Shikshan **File Description:**

	• Any additional information • Programme / Curriculum/ Syllabus of the courses • Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses • MoU's with relevant organizations for these courses, if any • Number of courses that include experiential learning through project work/field work/internship (Data Template)
1.3.3. **Q_nM**	***Number of students undertaking project work/field work/ internships*** 1.3.3.1. Number of students undertaking project work/field work/ internships **Year** 2020-21 **Number** 110+ Data Requirement : (As per Data Template) • Name of the programme • No. of students undertaking project work/field work /internships **File Description:(Upload)** • Any additional information • List of programmes and number of students undertaking project work/field work/ /internships (DataTemplate)

Key Indicator- 1.4 Feedback System

Metric No.	
1.4.1. **Q_nM**	***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*** ***1) Students 2)Teachers 3)Employers 4)Alumni*** **Options:** A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **A** Data Requirement: Report of analysis of feedback received from different stakeholders **File Description** • URL for stakeholder feedback report • Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) • Any additional information(Upload) **(Note: Data template is not applicable to this metric)**

1.4.2 **Q_nM**	***Feedback process of the Institution may be classified as follows:*** **Options:** A. Feedback collected, analyzed and action taken and feedback available on website B. Feedback collected, analyzed and action has been taken C. Feedback collected and analyzed ✓ D. Feedback collected E. Feedback not collected Documents: Upload Stakeholders feedback report, Action taken report of the institute on it as stated in the minutes of the Governing Council, Syndicate, Board of Management **File Description** • Upload any additional information • URL for feedback report **(Note: Data template is not applicable to this metric)**

Criterion 2- Teaching- Learning and Evaluation

Key Indicator- 2.1 Student Enrolment and Profile

Metric No.	
2.1.1. **QnM**	**Enrolment Number** Number of students admitted during the year **Year** 2020-21 **Number** 712 2.1.1.1. Number of sanctioned seats during the year **Year** 2020-21 **Number** 650 Data Requirement last completed academic year. • Total number of Students admitted:712 • Total number of Sanctioned seats:650 File Description: • Any additional information • Institutional data in prescribed format
2.1.2. **Q_nM**	***Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)*** 2.1.2.1. Number of actual students admitted from the reserved categories during the year **Year** 2020-21 **Number** 940 Data requirement for year: (As per Data Template) • Number of Students admitted from the reserved category: • Total number of seats earmarked for reserved category as per GOI or State government rule **File Description: (Upload)** • Any additional information

	• Number of seats filled against seats reserved (Data Template)

Key Indicator- 2.2. Catering to Student Diversity

Metric No.	
2.2.1. **Q_lM**	***The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners*** Most of the students in this backward, rural area are in general slow learners. When they get admission in the college, a bridge course is organized for them, so that their ability can be checked and according the method and technique of teaching can be adopted. In addition to teach the syllabus, efforts are also made to motivate the slow learners students in different ways so that they do not get disappointed and slowly move forward in the process of development. Teachers pay full attention to their learning needs. Along with giving them study material teachers also suggest them to buy on get issued books from the library. Students who are advanced learners are also given guidance outside the classroom. With their help special attention is given to slow learners. From time to time efforts are made to improve the performance of both types of students by taking different types of tests in the classroom. **File Description:** • Past link for additional Information • Upload any additional information
2.2.2. **Q_nM**	***Student- Full time teacher ratio (Data for the latest completed academic year)*** **Year**: 2020-21 **Number of Students**: 2005 **Number of teachers**: 19+1 (Principal) Data requirement: • Total number of Students enrolled in the Institution:2005 • Total number of full time teachers in the Institution:19 Formula: Students: teachers: 106:1 **File Description (Upload)** • Any additional information **(Note: Data template is not applicable to this metric)**

Key Indicator- 2.3. Teaching- Learning Process

Metric No.	
2.3.1. **Q_lM**	***Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences*** The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform studetns from being relegated to the role of passive recipients to active and in valued stake holders apart from boosting their confidence encouraging independence. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio-Visual methodology, Language Lab, Google Class room, Industrial Visits, Field Work and Projects are some of the means utilized by the Departments to provide experimental and participative learning. Discussions and

debates on contemporary issues are encouraged so that students can reflect and analyse by eliciting responses to the subject under discussion.

Student representation in administration is an important initiative taken by the college. G.S., L.R. and representatives of students serve as member in different committees of the college on the occasions of different programs such as celebration of World Indigenous Day, World Environmental Day, Yoga Day, National Voters Day, Poetry recitation competition, farewell party of senior students etc., students are given responsibilities to anchor and manage the programme . Each year NSS students adopt a village in which they spend 10 days. During their stay they do various activities like cleaning the village, arousing literacy awareness etc

File Description:

- Upload any additional information
- Link for additional information

2.3.2.

Q_lM

Teachers use ICT enabled tools for effective teaching-learning process.

Most The college follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom.

In ad In addition to chalk and talk method of teaching., the faculty members are using the IT enabled learning tools such as PPT, Video clippings, Audio system, Online sources to expose the students for advanced knowledge and practical learning. *Most of the teachers use ICT tools for the teaching learning process. There are sufficient numbers of computers in the college for this purpose.* Specialized computer laboratory with an internet connection has been provided to promote independent learning. Wi-Fi facility for excess of internet is provided on individual laptop and mobile devices for teachers. The faculty members used Google meet or Zoom to conduct tests and lecture delivery. They also used many interactive methods for effective teaching such as PPT with animation, Video clipping, YouTube links etc. *WhatsApp group used as platforms to communicate, make announcements, address, queries and share information.

File Description

- Upload any additional information
- Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.

2.3.3.

Q_nM

Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors Number of students assigned to each Mentor

Year	2020-21
Number of mentors	N.A.

Formula: Mentor : Mentee

File Description

- Upload, number of students enrolled and full time teachers on roll.
- Circulars pertaining to assigning mentors to mentees
- mentor/mentee ratio

(Note: Data template is not applicable to this metric)

Key Indicator- 2.4 Teacher Profile and Quality

Metric No.

2.4.1.

Q_nM

Number of full time teachers against sanctioned posts during the year

Year	2020-21
Number	19+1 = 20

Data requirement for year (As per Data Template)

- Number of full time teachers: 19
- Number of sanctioned posts: 19

File Description (Upload)

- full time teachers and sanctioned posts for year(Data Template)
- Any additional information
- List of the faculty members authenticated by the Head of HEI

2.4.2.

Q_nM

Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. during the year(consider only highest degree for count)

D.N.B 2.4.2.1. Number of full time teachers with ***Ph. D. / D.M. / M.Ch. / D.N.C Super speciality / D.Sc. / D.Litt.*** during the year

Year	2020-21
Number	09

Data requirement for year: (As per Data Template)

- Number of full time teachers with PhD./ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. /D.Litt.
- Total number of full time teachers

File Description (Upload)

- Any additional information
- List of number of full time teachers with ***Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt.*** and number of full time teachers for year(Data Template)

2.4.3.

Q_nM

Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 : Total experience of full-time teachers

Year	2020-21
Number	19

Data requirement for year (As per Data Template)

- Name and Number of full time teachers with years of teaching experiences

No	Name	PAN No.	Designation	Deptartment	Exp.
1	Dr. A.V.Parmar	ADOPP0964H	Principal	Hindi	29
2	Dr.S.V.Prajapat	ACXPP5439M	Asso.Prof.	Gujarati	33
3	Dr.I.L.Rathva	ABZPR1649C	Asso.Prof.	Hindi	31
4	R.P.Parmar	ADOPP9269P	Asso.Prof.	Commerce	31
5	P.H.Dani	ACUPD4189M	Asso.Prof.	Sociology	31
6	B.D.Kishori	ADZPK8211D	Asso.Prof.	Sanskrit	31
7	N.D.Pandya	ADOPP0596P	Asso.Prof.	Gujarati	28
8	Devraj Nanda	AAZPN7002J	Asso.Prof.	English	27
9	Dr.M.B.Gautam	ADDPG7219D	Asso.Prof.	English	26

	10	Dr.M.V.Suthar	AHEPS0405H	Asso.Prof.	Sanskrit	26
	11	D.D.Vasava	ABBPV7503P	Asso.Prof.	Psychology	26
	12	D.N.Christian	ACBPC4224B	Asso.Prof.	English	26
	13	Dr.A.G.Thakor	ABCPT6673M	Asso.Prof.	History	26
	14	R.M.Shaikh	ARAPS6273Q	Asso.Prof.	Sanskrit	24
	15	S.S.Balat	ADFPB6234P	Asso.Prof.	History	24
	16	Dr.M.G.Patel	AHGPP3440G	Asso.Prof.	Commerce	22
	17	Mrs.B.D.Dhanula	BGCPC0983M	Asso.Prof.	History	06
	18	Dr.H.R.Vadhiya	AMUPV5498F	Asso.Prof.	Psychology	06
	19	Dr.K.B.Dashora	AUPPD0377C	Asso.Prof.	Sociology	06

File Description: (Upload)

- Any additional information
- List of Teachers including their PAN, designation, dept. and experience details(Data Template)

Key Indicator- 2.5. Evaluation Process and Reforms

Metric No.	
2.5.1. **Q_lM**	***Mechanism of internal assessment is transparent and robust in terms of frequency and mode*** Each year the principal of the Institution constitutes and examination committee which is wholly responsible for the smooth conduction of internal examination. The convener of the committee along with its members organised internal test before the University examinations. It also conducts retest for those students who could not appear in a particular test. Unit tests are also conducted regularly by teachers to monitor student's progress. The assignment of each paper is also taken from the students before the internal test. The performance of the student in internal test is displayed in whatsapp group and communicated to the students. Personal guidance is given to the poor performing students after their assessment. If needed gracing is also done for the students actively participated in cultural programmes, sports and other activities. **File Description:** • Any additional information • Link for additional information
2.5.2. **Q_lM**	***Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient*** Examination related grievances are solved by the examination committee .In certain cases the matter is referred to the principal, who brings amicable solution to search grievances. **File Description:** • Any additional information • Link for additional information

Key Indicator- 2.6 Student Performance and Learning Outcome

Metric No.	

2.6.1. **QlM**	***Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.*** Just after the admission of new students in first year an orientation programme is organized by the institution.During the orientation program some of the experienced faculty members deliver lectures informing the new arrivals of different programmes- the main subject, subsidiary subjects and the curricular as well as extra curricular activities available in the college. They are also informed about NSS and NCC programmes, CWDC and SSIP. Course outcomes as well as learning outcomes depend upon the nature of course and the subject concerned. The programme specific outcomes are closely related to the content of the syllabus. All these outcomes are explained to students in the classrooms directly or indirectly. There are certain ways to assess weather programme outcomes have been achieved or not. The performance of students in university examination and in different internal examinations is a parameter of outcome assessment. **File Description:** • Upload any additional information • Past link for Additional information • Upload COs for all courses (exemplars from Glossary)
2.6.2. **QlM**	***Attainment of Programme outcomes and course outcomes are evaluated by the institution.*** The level of attainment of Programme Outcomes and course outcomes measured using various indicators throughout the semester of the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process .The teachers provides home assignments to students, conducts internal tests, surprise tests, open book tests, quiz etc. in order to assess the Programme Outcomes and Programme Specific outcomes attend by each student. **File Description:** • Upload any additional information • Paste link for Additional information

2.6.3.

Q_nM

Pass percentage of Students during the year

2.6.3.1. Total number of final year students who passed the university examination during the year

2.6.3.2. Total number of final year students who appeared for the university examination during the year

Previous completed academic year:2020-21	
Number of students appeared	**609**
Number of students passed	**496**
Pass Percentage	**85.66**

Data Requirement (As per Data Template)

- Programme code
- Name of theProgramme
- Number of Students appeared
- Number of Students passed
- Pass percentage

File Description

- Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)
- Upload any additional information
- Paste link for the annual report

Key Indicator- 2.7 Student Satisfaction Survey

Metric No.	
2.7.1 **Q_nM**	***Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)*** In the valedictory ceremony the outgoing students express their experience of their three years stay in the college .There observations are noted and teachers try to modify their teaching methods or enhancing students satisfaction with the college's educational systems. Appropriate steps are taken by the institution to bring about maximum satisfaction for this key group of stake holders.

Criterion3- Research, Innovations and Extension

Key Indicator 3.1- Resource Mobilization for Research

<table>
<tr><td>Metric No.</td><td></td></tr>
<tr><td>3.1.1.

Q_nM</td><td>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
<table><tr><td>Year</td><td>2020-21</td></tr><tr><td>(INR in Lakhs):</td><td>NIL</td></tr></table>Data requirement for year: (As per Data Template)
Name of the Project/Endowments
Name of the Principal Investigator
Department of Principal Investigator
Year of Award
Funds provided
Duration of the project
Name of the Project/Endowments
File Description(Upload)
Any additional information
e-copies of the grant award letters for sponsored research projects /endowments
List of endowments / projects with details of grants(Data Template)</td></tr>
<tr><td>3.1.2

Q_nM</td><td>Number of departments having Research projects funded by government and non government agencies during the year
3.1.2.1: Number of departments having Research projects funded by government and non-government agencies during the year
<table><tr><td>Year</td><td>2020-21</td></tr><tr><td>(INR inLakhs):</td><td>NIL</td></tr></table>Data requirement for year: (As per Data Template)
Name of Principal Investigator
Duration of project
Name of the research project
Amount / Fund received
Name of funding agency
Year of sanction
Department of recipient
File Description(Upload)
List of research projects and funding details(DataTemplate)
Any additional information
Supporting document from Funding Agency
Paste link to funding agency website</td></tr>
</table>

3.1.3 **QnM**	Number of Seminars/conferences/workshops conducted by the institution during the year 3.1.3.1: Total number of Seminars/conferences/workshops conducted by the institution during the year **Year** | 2020-21 **Number of teachers** | 01 Data Requirements: (As per Data Template) • Name of the workshops /seminars: Seminar in Hindi • Number of Participants: 48 • Date (From-to): 7 March 2021 • Link to the activity report on the website **File Description(Upload)** • Report of the event • Any additional information • List of workshops/seminars during last 5 years (DataTemplate)

Key Indicator 3.2- Research Publication and Awards

Metric No.	
3.2.1. **QnM**	***Number of papers published per teacher in the Journals notified on UGC website during the year*** 3.2.1.1. Number of research papers in the Journals notified on UGC website during the year **Year** | 2020-21 **Number** | 04 Data Requirement: (As per Data Template) • Title of paper: • Name of the author/s • Department of the teacher • Name of journal • Year of publication • ISBN/ISS Number **File Description (Upload)** • Any additional information • List of research papers by title, author, department, name and year of publication (Data Template)
3.2.2. **QnM**	***Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year*** 3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year **Year** | 2020-21 **Number** | Books-08 Chapter-03 Dr M B Gautam: • Suno Valmiki-Ed. in Guj., Sahitya Sangam, Surat, ISBN-978-81—952056-

	3-9 • Gunge nahi Shabd Hamare- Story Collection, ISBN-978-93-86436-61-0 Data requirement for year: (As per Data Template) • Name of the teacher: Title of the paper Title of the book published: Name of the author/s : Title of the proceedings of the conference • Name of the publisher: National/International • National/international : ISBN/ISSN number of the proceedings • Year of publication: **File Description: (Upload)** • Any additional information • List books and chapters edited volumes/ books published (Data Template)

Key Indicator 3.3- Extension Activities

Metric No.	
3.3.1. **Q_lM**	***Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year*** A substantial number of activities were undertaken to make students sensitive of the social issues. Dr A V Prajapat, Who is the president of Prajapati Development Association and also a secretary of Gujarati Teachers' Association Conducted a number of programmes which includes Group Marriage and workshops. N D Pandya organized voluntary blood donation camp under the aegis of Red cross and NSS. Dr A G Thakor Conducted activities for social and cultural awareness among students. Dr Vadhiya is always active in activities such as health and cleanliness and Personality development activities. **File Description:** • Paste link for additional information • Upload any additional information
3.3.2. **QnM**	***Number of awards and recognitions received for extension activities from government / government recognized bodies during the year*** 3.3.2.1. Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year. **Year** 2020-21 **Number** NIL Data requirement for year: (As per Data Template) • Name of the activity • Name of the Award/recognition • Name of the Awarding government/ government recognized bodies • Year of the Award **File Description: (Upload)** • Any additional information • Number of awards for extension activities during the year(Data Template) • e-copy of the award letters

3.3.3.

QnM

Number of extension and outreach programs conducted by the institution through NSS/NCC/Government and Government recognized bodies during the year

3.3.3.1. Total **Number of extension and outreach programs conducted by the institution through NSS/NCC/Government and Government recognized bodies during the year**

Year	2020-21
Number	NIL

Data Requirements (during the year)(As per Data Template)

- Name and number of the extension and outreach Programmes
- Name of the collaborating agency: Non-government, industry, community with contact details

File Description (Upload)

- Reports of the event organized
- Any additional information
- Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)

3.3.4.

QnM

Number of students participating in extension activities at 3.3.3. above during the year

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Year	2020-21
Number	NIL

Data Requirements for last (during the year)(As per Data Template)

- Name of the activity
- Name of the scheme
- Year of the activity
- Number of teachers participating in such activities
- Number of students participating in such activities

File Description:

- Report of the event
- Any additional information
- Number of students participating in extension activities with Govt. or NGO etc (Data Template)

Key Indicators 3.4 – Collaboration (20)

<table>
<tr><td>Metric No.</td><td></td></tr>
<tr><td>3.4.1.

QnM</td><td>The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year
<table><tr><td>Year</td><td>2020-21</td></tr><tr><td>Number</td><td>NIL</td></tr></table>
Number of linkages for faculty exchange, student exchange, internship, field trip, on-the- job training, research etc during the year
Data Requirements:(during the year)(As per Data Template)
Title of the linkage
Name of the partnering institution /industry/research lab with contact details
Year of commencement
Duration(From-To)
Nature of linkage
File Description: (Upload)
e-copies of linkage related Document
Any additional information
Details of linkages with institutions/industries for internship (DataTemplate)</td></tr>
<tr><td>3.4.2.

QnM</td><td>Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year
<table><tr><td>Year</td><td>2020-21</td></tr><tr><td>Number</td><td>NIL</td></tr></table>Data requirement for year : (As per Data Template)
Organization with which MoU’s signed
Name of the institution/industry/corporate house
Year of signing MoU
Duration
List the actual activities under each MoU
Number of students/teachers participating under MoUs
File Description:
e-Copies of the MoUs with institution./ industry/corporate houses
Any additional information
Details of functional MoUs with institutions of national, international importance, other universities etc during the year</td></tr>
</table>

Criterion 4 - Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

Metric No.	
4.1.1. **QlM**	***The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.*** In our College we have sufficient infrastructure and physical facilities for teaching-learning which include about 26 classrooms, a computer lab consisting of 23 computers with internet facility and a well equipped library. The library has more than 30,000 books of various subjects and in different languages. There are many journals, magazines and newspapers. There is a big hall with sitting capacity of more than 1000 students. it is used for conducting seminars, small programs, get together events and rehearsal for cultural programs. There is a projector for audio-visual presentations related to academic topics. The college has a Xerox machine for the purpose of copying internal test question papers. We also have facilities like filtered cool water. A staff room and a psychology lab, our college has also a centre of Baba sahib Ambedkar Open University. Wi-Fi coverage is available in classrooms. **File Description:** • Upload any additional information • Paste link for additional information
4.1.2. **QlM**	***The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.*** We have a hall measuring 23x60 feet which can accommodate around 1000 students. It is used for rehearsal of youth festival activities, conducting Gazal Sandhyya Program, musical night etc. There is also a stage for performing various cultural events, such as Folk dance, Drama, Saptdhara programs and so on. It also serves the purpose of conducting P.T. and Yoga Shibir. We have a playground of 50x200 feet for playing Kabbadi, Kho-Kho, athletics events like high jump, long jump, hammer throw etc. Students can also play volleyball in the playground. There being night arrangement people from the town especially police staff also play volleyball in the playground. Facilities for playing badminton, carom and wrestling. **File Description** • Upload any additional information • Paste link for additional information

4.1.3. **QnM**	***Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.*** 4.1.3.1 : Number of classrooms and seminar halls with ICT facilities **Year** | **2020-21** **Number of Classrooms** | **02** Data Requirements: (As per Data Template) • Number of classrooms with LCD facilities - **NIL** • Number of classrooms with Wi-Fi- **26** • Number of smart classrooms - **02** • Number of classrooms with LMS facilities - **NIL** • Number of seminar halls with ICT facilities **-02** **File Description** • Upload any additional information • Paste link for additional information • Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

4.1.4. **Q_nM**	***Expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)*** 4.1.4.1.Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs) **Year** | **2020-21** **(INR in Lakhs)** | **134746/-** Data Requirements : (during the year)(As per Data Template) • Expenditure for infrastructure augmentation - • Total expenditure excluding salary – **134746/-** **File Description:** • Upload any additional in formation • Upload audited utilization statements • Upload Details of budget allocation, excluding salary during the year(DataTemplate)

Key Indicator – 4.2 Library as a learning Resource

Metric No.	
4.2.1. **QlM**	**Library is automated using Integrated Library Management System (ILMS)** Data requirement for year: Upload a description of library with, • Name of ILMS software - **Yes** • Nature of automation (fully or partially) - **Partially** • Version – **3.0** • Year of Automation - **2017** **File Description:** • Upload any additional information • Paste link for Additional Information

4.2.2.

QnM

The institution has subscription for the following e-resources

1. e-journals -
2. e-Shodh Sindhu
3. Shodhganga Membership
4. E-books
5. Databases

} E

6. Remote access to e-resources

Options:

A. Any 4 or more of the above
B. Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above
E. None of the above

Data requirement for year: (As per Data Template)

- Details of membership:
- Details of subscription:

File Description:

- Upload any additional information-
- Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)

4.2.3

QnM

Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

Year	**2020-21**
(INR in Lakhs)	**121700**

Data requirement for year: (As per Data Template)

- Expenditure on the purchase of books/e-books -**121700/-**
- Expenditure on the purchase of journals/e-journals in during the year
- Year of Expenditure: **2020-21**

File Description (Upload)

- Any additional information
- Audited statements of accounts
- Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)

4.2.4

QnM

Number per day usage of library by teachers and students (foot falls and login data for online access)(Data for the latest completed academic year)

4.2.4.1Number of teachers and students using library per day over last one year

Data Requirement

- Upload last page of accession register details
- Method of computing per day usage of library-from Signatures in library Visit Register
- Number of users using library through e-access-**NIL**
- Number of physical users accessing library-**10 teacher & 60 students each day**

File Description(Upload)

- Any additional information
- Details of library usage by teachers and students- **08 Teacher & 40 students**

Key Indicator- 4.3 IT Infrastructure

Metric No.	
4.3.1. **Q_lM**	***Institution frequently updates its IT facilities including Wi-Fi*** Describe IT facilities including Wi-Fi with date and nature of updating within a maximum of 200 words Wi-Fi Broadband (BSNL) is available in the entire campus with capacity of 200 GB of 50 Mbps. it is upgraded from time to time according to need by calling BSNL technician. It facilitates for watching different programs being web cast from different cities and educational centers on subjects such as Commerce, Psychology, History, Sociology, Sanskrit etc. Students also take advantage of political & social programs conducted by PM or CM. **File Description** • Upload any additional information • Paste link for additional information
4.3.2. **Q_nM**	***Student – Computer ratio*** Number of students : Number of Computers Data Requirements: • Number of computers in working condition-**23** • Total Number of students: **1823** **File Description** • Upload any additional information • Student – computer ratio: **79.26** **(Note: Data template is not applicable to this metric)**
4.3.3. **Q_nM**	***Bandwidth of internet connection in the Institution*** Options: A. ≥ 50MBPS ✓ B. 30 - 50MBPS C. 10 - 30MBPS D. 10 - 5MBPS E. < 5MBPS Data Requirement: • Available internet band width **File Description** • Upload any additional Information • Details of available bandwidth of internet connection in the Institution **(Note: Data template is not applicable to this metric)**

Key Indicator – 4.4 Maintenance of Campus Infrastructure

Metric No.	

4.4.1

QnM

Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Year	**2020-21**
(INR in Lakhs)	**134746**

Data Requirement : (As per Data Template in Section B)

- Non salary expenditure incurred
- Expenditure incurred on maintenance of campus infrastructure: 134746

File Description:

- Upload any additional information
- Audited statements of accounts:
- Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)

4.4.2.

QlM

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In this institution librarian and the library peon are appointed by permission from the state government. They are responsible for handling and taking care of the library. Psychology laboratory is utilized for practical/ experimental purposes by the students during regular teaching as well as university examinations. For quite some time the post of physical education director is lying vacant, because of non-sanctioning the post by the government. But the librarian takes keen interest in sports activities due to which sports activities are conducted properly. From time to time computer technicians visit the college and keep not only the computers in functional condition but also upgrade them with latest software and systems. Apart from the peons who have been assigned the task of cleaning the classrooms the students also shoulder the responsibility of keeping the classrooms clean.

File Description:

- Upload any additional information
- Paste link for additional information:

Criterion 5- Student Support and Progression

Key Indicator- 5.1 Student Support

<table>
<tr><td>Metric No.</td><td></td></tr>
<tr><td>5.1.1

Q_nM</td><td>Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government during the year
<table><tr><td>Year</td><td>2020-21</td></tr><tr><td>Number</td><td>1497</td></tr></table>Data Requirement : (As per Data Template)
Name of the Scheme: State Govt. scholarship for ST, SC, OBC Students.
Number of students benefiting: 1497
File Description:
Upload self attested letter with the list of students sanctioned scholarship
Upload any additional information
Number of students benefited by scholarships and freeships provided by the Government during the year (Data Template)</td></tr>
<tr><td>5.1.2.

Q_nM</td><td>Number of students benefitted by scholarships, freeships etc. provided by the institution / non- government bodies, industries, individuals, philanthropists during the year
5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government bodies, industries, individuals, philanthropists during the year
<table><tr><td>Year</td><td>2020-21</td></tr><tr><td>Number</td><td>NIL</td></tr></table>Data requirement for year: (As per Data Template)
Name of the Scheme with contact information
Number of students benefiting
File Description:
Upload any additional information
Number of students benefited by scholarships and freeships institution / non- government bodies, industries, individuals, philanthropists during the year (Date Template)</td></tr>
</table>

5.1.3.

QnM

Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills:*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Options:

A. All of the above
B. 3 of the above ✓
C. 2 of the above
D. 1 of the above
E. none of the above

Data Requirement: (As per Data Template)

- Name of the capability building and skills enhancement initiatives: Soft Skill Development Course, FC-2016 Students, NCC Drills (Annual 30 Parades-90 Students), Guest Lecture on health & hygiene-350 Students, Yoga Day-250 Students
- Year of implementation: 2020-21
- Number of students enrolled: 2016
- Name of the agencies involved with contact details:

File Description (Upload)

- Link to Institutional website
- Any additional information
- Details of capability building and skills enhancement initiatives (DataTemplate)

5.1.4.

QnM

Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Year	2020-21
Number	No Data

Data requirement for year:(As per Data Template)

- Name of the scheme: UGC Equal Opportunity Centre under 12th Plan & GPSC Entry program, Vocational Guidance
- Number of students who have passed in the competitive exam : No Data Available
- Number of students placed: No Data Available

File Description (Upload)

- Any additional information
- Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)

5.1.5. **QnM**	***The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases*** **1.** Implementation of guidelines of statutory/regulatory bodies **2.** Organization wide awareness and undertakings on policies with zero tolerance **3.** Mechanisms for submission of online/offline students' grievances **4.** Timely redressal of the grievances through appropriate committees **Options:** A. All of the above B. Any 3 of the above ✓ C. Any 2 of the above D. Any 1 of the above E. None of the above Data Requirement: Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed. **File Description (Upload)** • Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee • Upload any additional information • Details of student grievances including sexual harassment and ragging cases **(Note: Data template is not applicable to this metric)**

Key Indicator- 5.2 Student Progression

Metric No.	
5.2.1 **QnM**	***Number of placement of outgoing students during the year*** 5.2.1.1: Number of outgoing students placed during the year **Year** 2020-21 **Number** 20 Data requirement for year (As per Data Template) • Name of the employer with contact details : No Data available • Number of students placed: 20 **File Description (Upload)** • Self-attested list of students placed • Upload any additional information Details of student placement during the year (Data Template)
5.2.2. **QnM**	***Number of students progressing to higher education during the year*** 5.2.2.1. Number of outgoing student progression to higher education **Year** 2020-21 **Number** 396 Data Requirement: (As per Data Template)

	Number of outgoing students progressing to higher education : 339 **File Description (Upload)** • Upload supporting data for student/alumni • Any additional information • Details of student progression to higher education
5.2.3. **QnM**	***Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)*** 5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year **Year** 2020-21 **Number** 04 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the year **Year** 2020-21 **Number** No Data **File Description (Upload)** • Upload supporting data for the same • Any additional information ***Number of students qualifying in state/ national/ international level examinations during the year (Data Template)***

Key Indicator- 5.3 Student Participation and Activities

Metric No.	
5.3.1 **QnM**	***Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.*** 5.3.1.1 : Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year. **Year** 2020-21 **Number** NIL Data requirement for year: (As per Data Template) • Name of the award/medal: NB: Corona Period • Cultural : NB: Corona Period **File Description (Upload)** • e-copies of award letters and certificates • Any additional information • Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year)(Data Template)

5.3.2 **QlM**	***Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)*** In all the committees in the students are included. Students actively contribute in organizing seminars, Annual Programs, extra Curricular activities, Birth anniversaries of great personalities etc. students also cooperate in catering during the feasts. Students play key-roles in cleaning notice boards and writing quotes on the display board. Students plants and take due care of the trees in the campus. Students from our college also remain present in other govt. institutions as representatives. seniors of the college also help in the office works if needs arise. Students also celebrate enthusiastically national programs like independence day, republic day, Gandhi Jayanti Etc. The GS & LRs play crucial roles by coordinating students and the faculty members. **File Description** • Paste link for additional information • Upload any additional information
5.3.3. **QnM**	***Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)*** 5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated during the year **Year** 2020-21 **Number** NIL Data requirement for year: (As per Data Template) List of events/competitions: NB: Corona Period **File Description** • Report of the event • Upload any additional information • Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (DataTemplate)

Key Indicator- 5.4 Alumni Engagement

Metric No.	
5.4.1 **QlM**	***There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.*** Though we don't have registered Alumni Association, the ex students have been constantly and significantly contributing to the development of the college. The occasionally visit the college and also conduct meetings with the staff and also motivates the students. During the seminars and workshops their presence is specially notable. The ex students Nayana Bhabhor has paved blocks inside the college campus. The ex student and MLA Dr Kuber Dindor has donated a Water filter cum Cooler for students. **File Description:** • Paste link for additional information • Upload any additional information
5.4.2 **QnM**	***Alumni contribution during the year (INR in Lakhs)*** **Options:** NB: No cash paid by the Alumni. A. ≥ 5Lakhs B. 4 Lakhs - 5Lakhs C. 3 Lakhs - 4Lakhs D. 1 Lakhs - 3Lakhs E. <1Lakhs Data requirement for year (): • Alumni association / Name of the alumnus • Quantum of contribution • Audited Statement of account of the institution reflecting the receipts. **File Description** • Upload any additional information **(Note: Data template is not applicable to this metric)**

Criterion 6- Governance, Leadership and Management
Key Indicator- 6.1 Institutional Visions and Leadership

Metric No.	
6.1.1 **QlM**	***The governance of the institution is reflective of and in tune with the vision and mission of the institution*** Upliftment of the deprived and backward classes of the society being the principal objective, we have collectively taken this task to achieve the chief goal. Students perform some leadership role in dissemination of information, cleanliness drives and making constructive suggestions. The president of the college being a public as well as political figure, many students have direct access to him. The staff members also freely talk to him and keep him updated about the latest developments on the college activities. The principal encourages the core members of the faculty to be always vigilant and keep him abreast of the minutest hindrance in the way to achieve the above goal.
6.1.2 **QlM**	***The effective leadership is visible in various institutional practices such as decentralization and participative management.*** The Institution has a large number of practices which are headed and executed by various committees. Thus there are exam committee, cultural committee, sports committee etc which consist of dedicated faculty members headed by a convener. The principal gives a free hand to manage the activities of these committees. A democratic atmosphere prevails as a result of able leadership of the college which makes it conducive for achieving the goal of 'Sabka Saath Sabka Vikas'. The goal of positive discrimination also becomes easily achievable.

Key Indicator- 6.2 Strategy Development and Deployment

Metric No.	
6.2.1 **QlM**	***The institutional Strategic/ perspective plan is effectively deployed*** One of the seminal objectives of our institution is to preserve cultural heritage of this tribal region. Keeping this goal in view, we decided to host the inter college youth festival of 2011 in our college. In spite of limited resourced and some obstacles due to unfavorable weather, the activity was successfully organized. There was participation of more than 15 colleges. The two day program was magnificently accomplished. There was debate, dance, poetry recitation, painting, photography, clay modeling and a grand panorama of folkdance. The successful organization of the program speaks volumes about our skillful execution of strategic plan.

6.2.2 **QlM**	***The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.*** The appointment of the staff members are done by the management in collusion with the representative of the government of Gujarat. The meritorious dedicated candidates are selected for appointment. The management and the University's as well as the government's service rules apply for all the appointees. Due processes are followed for the selection of different candidate. Each of the seven departments is headed by a head of the department who prepares various curricular & co curricular activities for students in association with other colleagues of the department. The office staff is headed by an office superintendent who is accountable for day to day office works of the different staff members in the office. The principal is appointing authority. Thus the smooth functioning of the various institutional bodies reflect the grand vision of the institution above the down trodden section of the society.
6.2.3. **QnM**	***Implementation of e-governance in areas of operation*** 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination
	Options:
	A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **A. All of the above**

Key Indicator- 6.3 Faculty Empowerment Strategies

Metric No.	
6.3.1 **QlM**	***The institution has effective welfare measures for teaching and non- teaching staff*** 1. State government approved medical leave 2. Half Pay leave, leave without pay 3. 50,000/- for the dead staff 4. College Co-operative Society 5. D.Ls are granted for creative activities in many disciplines

6.3.2 **QnM**	***Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year*** 6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year **Year** 2020-21 **Number** NIL
6.3.3 **QnM**	***Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year*** 6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year **Year** 2020-21 **Number** NIL
6.3.4 **QnM**	***Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)*** 6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year **Year** 2020-21 **Number** 02
6.3.5 **QlM**	***Institutions Performance Appraisal System for teaching and non- teaching staff*** After the publication of the result third year students a meeting is conducted by the management. The President of The College Management seeks information about the performance of T.Y. Students in the final examination. Teachers present analyzed data of the annual exam's result.

Key Indicator- 6.4 Financial Management and Resource Mobilization

Metric No.	

6.4.1 **QlM**	***Institution conducts internal and external financial audits regularly*** Yes, the Institution regularly gets internal and external audits conducted on financial expenditure. Internal audits are carried out by the accountant of the college office. External audits are conducted by a C.A. who visits from Godhara. Only the audited financial data is uploaded on the state government's portal as well as that of MHRD.
6.4.2 **QnM**	***Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)*** 6.4.2.1 : Total Grants received from non-government bodies, individuals, Philanthropist during the year (INR in Lakhs) **Year** 2020-21 **INR in Lakhs** NIL
QlM	***Institutional strategies for mobilization of funds and the optimal utilization of resources*** UGC funds provided under different plans are optimally utilized. Meticulous plans are made before applying for funds. Due procedure is followed for applying for the grants. Current needs and previously utilized schemes are carefully analyzed before applications are made for further grants. This is an online process.

Key Indicator- 6.5 Internal Quality Assurance System

Metric No.	
6.5.1 **QlM**	***Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes*** IQAC was formed in 2008. Since then it has been continuously trying to upgrade the teaching learning process. This year too IQAC of the college made significant contribution by planning, monitoring and executing different plans chalked out for the quality education in the institution.
6.5.2 **QlM**	***The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities*** IQAC functions properly. The principal of the college in the departmental meetings analyzes and reviews the teaching learning process and learning outcomes. In such meetings strategies are made for improving effectiveness of the teaching learning process.

6.5.3 **QnM**	**Quality assurance initiatives of the institution include:** **1.** Regular meeting of Internal Quality Assurance Cell (IQAC);Feedback collected, analyzed and used for improvements ***2. Collaborative quality initiatives with other institution(s)*** **3.** Participation in NIRF ***4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*** **Options:** A. All of the above B. Any 3 of the above C. Any 2 of the above } **E. None of the above** D. Any 1 of the above E. None of the above

Criterion 7 – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No.	Gender Equity
7.1.1 **QlM**	***Measures initiated by the Institution for the promotion of gender equity during the year.*** Like every year after the induction of students of sem-1 a gender sensitization programme is organized for students in general and for the girls in particular. They are informed about the existence of CWDC in the college and its importance. The girl's students are made aware of their rights and privileges so that they can study in the campus without fear or harassment. Counseling is provided to individual girls if they feel any kind of sexual harassment and appropriate steps are taken to solve any such issues. A special care was taken to ensure more participation of girls in NCC & NSS also. In all activities of the college girls participated in equal numbers. the fact that around 65% of the students are girls is a proof of gender equity prevailing inside the campus.
	Environmental Consciousness and Sustainability
7.1.2 **QnM**	***The Institution has facilities for alternate sources of energy and energy conservation measures*** 1. Solar energy 2. Bio-gas plant 3. Wheeling to the Grid } **Be** 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment **Options:** A. 4 or All of the above B. Any 3 of the above ✓ C. Any 2 of the above D. Any 1 of the above ✓ E. None of the above

7.1.3 **QlM**	***Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)*** At the beginning of the academic year environment related plans were made. it was ensured that solid waste is disposed off in the safest way. old news papers, magazines, Iron materials were sold off as scrap. The water used for general use is reutilized for watering the plants in the garden. E waste is kept in a separate room. Rain water is used for water harvesting purpose.
7.1.4 **Q_nM**	***Water conservation facilities available in the Institution:*** 1. Rain water harvesting 2. Bore well /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus **Options:** A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above **E.** None of the above **A. Any 4 of the above**
7.1.5 **Q_nM**	***Green campus initiatives include*** 7.1.5.1. The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles / Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants **Options:** A. Any 4 or All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **A. Any 4 of the above**

7.1.6 **QnM**	***Quality audits on environment and energy are regularly undertaken by the institution*** 7.1.6.1. The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environmentaudit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **Options:** A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **E. None of the above**
7.1.7 **Q_nM**	***The Institution has Divyangjan-friendly, barrier free environment*** 1. Built environment with ramps/lifts for easy access toclassrooms. 2. ***Divyangjan***-friendlywashrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with *Divyangjan* accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **Options:** A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **C. Any 2 of the Above**

	Inclusion and Situatedness
7.1.8 **QlM**	***Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).*** The Institution is liberal in matters of religious and cultural inclusiveness. Garba Dance is organized during Navratri. Tribal dances such as Gafuli and Timli are frequently organized. Gazal-Sandhyas are also organized. Some of the faculty members belong to other states. They have different regional and linguistic identities. The Constitutional idea of secularism and tolerance for all religions, linguistic and regional identities are promoted in all programmes.
	Human Values and Professional Ethics

7.1.9 **QlM**	***Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens*** 1. Voters awareness drive is conducted 2. Celebrations of indigenous Day, Yog-divas and Ambedkar Birth Anniversary etc. are celebrated every year. 3. Guest lectures are organized on the occasion of Constitution Day are organized
7.1.10 **Q_nM**	***The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.*** 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized **Options:** A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above } **A. All of the above**
7.1.11 **QlM**	***Institution celebrates / organizes national and international commemorative days, events and festivals*** 1. Independence and Republic Day Celebrations 2. Celebration of World Indigenous Day, Yoga Day, Ambedkar-Jayanti, Sardar Patel Jayanti, Gandhi Jayanti, Tribal folk dance etc. 3. Garba Dance during Navratri

Key Indicator - 7.2 Best Practices

Metric No.	
7.2.1 **Q_lM**	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.** 1. Students' participation and cooperation in organizing deferent activities in the college 2. Coercive tactics in governing the college with iron fist 3. Full proof intelligence gathering system in which fear and suspicion rule the roost

Key Indicator - 7.3 Institutional Distinctiveness

Metric No.	

7.3.1 **QlM**	***Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words*** The college boasts itself for being a programme dominated institution. Numerous programmes keep being organized very frequently. These programmes not only entertain the students but also make them proud of their downtrodden status. Thus the college also functions as an adult education center by excelling in many social areas.

Future Plans of action for next academic year (200 words)

1. Starting coaching classis or different competitive examinations.
2. Starting professional courses – such as Hotel Management for training the students in vocational programmes.
3. To increase English language proficiency by expending the coverage of SCOPE
4. To intensify efforts for improving students' performance in the Annual Inter College Youth Festival
5. Tree plantation on massive scale

Name _____ ***Name*** _____

_____ _____

Signature of the Coordinator, IQAC ***Signature of the Chairperson,IQAC***

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